



GLOBAL
SHIELD

Global Shield job posting: Senior officer

Global Shield is the world's first international advocacy organization devoted to reducing all-hazards global catastrophic risk (GCR). We plan to work with governments worldwide to enact policies to better understand, prevent, prepare for, and respond to global catastrophes, regardless of the threat that may produce them. We believe an all-hazards policy approach to addressing GCR can ensure governments are effectively shielding all of us from global catastrophes.

We are looking for an energetic, independent, and collaborative team member to support the cofounders grow the organization.

- **The role:** Contribute to the strategic planning and execution of Global Shield's policy, outreach, and operations
- **Location:** Remote
- **Timeframe:** Starting as soon as possible; initial 1-year contract
- **Salary:** USD 65,000 - 90,000 annually, commensurate with experience and location.
- **Deadline:** All applications submitted before **Sunday, December 3 at 11:59 pm U.S. Eastern Standard Time** will be considered, late applications considered on an as-needed basis.
- Submit your application [here](#).

What you'll be doing

The Senior Officer will contribute to the strategic planning and execution of Global Shield's policy, outreach, and operations. The Senior Officer will work closely with the Executive Director and the Director of Policy to deliver on the various needs of a growing organization.

Given the early stage of the organization with ambitions of scaling globally, the Senior Officer will be involved across all aspects of the organization. This includes: advocacy, policy research and development, media and communications, partnerships, events, operations, strategic planning, and fundraising.

There will be opportunities to make the role your own by focusing on where your talents lie and the areas you want to develop. The type of functions you might be involved in, depending on your expertise and fit:

- Engaging with policymakers and conducting advocacy on GCR policy
- Conducting innovative policy research and developing GCR policies



- Building an events strategy and calendar, and delivering the events program
- Developing a media strategy, including public communications, engagement with media outlets, and social media
- Developing a strategy for targeting, prioritizing, and delivering partnerships and collaborations with other organizations
- Crafting and disseminating the organization's communications, marketing, and messaging materials.
- Engaging with philanthropies and developing grant applications
- Enhancing the organization's brand and outreach efforts
- Building the operational underpinnings of the organization

What we're looking for

We are looking for individuals who resonate with our organizational values and possess the audacity to tackle global challenges. Global Shield, and its staff, should represent: resourcefulness, insight, inclusivity, creativity, and courage.

The candidate must demonstrate a range of important qualities:

- Strong analytical and organizational judgment: you will need to contribute confidently to decisions about how the organization prioritizes and delivers its activities.
- Independent, resourceful and outcomes-focused: you will need to deliver with excellence and independence. As a remote team, you need to take ownership and charge of your own work, meet the demands of an early-stage organization, and keep yourself accountable.
- Collaborative, engaging, and empathetic: you will need to work a range of stakeholders, including cofounders, counterpart organizations, and policymakers – which will require deft communication, relationship-management, and negotiation skills. You are capable of relating to a diverse range of individuals and cultures.

The desired candidate can also offer the following attributes:

- Policy judgment and experience: you have experience in policy research, advocacy, or policymaking organizations
- Understanding of global catastrophic risk: you have experience with the topic of global catastrophic risk, either by studying the topic or working for a relevant organization in the field
- Scaling mindset: you are a creative and strategic thinker who is always thinking about how to grow the organization, including experience in other early-stage organizations.

What you're looking for

The opportunity with Global Shield is to make the role your own, and grow into a leadership position with the organization with commensurate promotions possible. As one of the organization's first team members, you'll be:



- Growing a new organization: with Global Shield, you'll start in an organization in its early stages to help it grow and expand, which provides an opportunity for a broad range of activities.
- Contributing high impact: you be able to have a meaningful impact on the world by helping reducing global catastrophic risk, and helping scale an organization that intends to shape policy around the world.
- Building policy experience: you have the opportunity to build your experience in policy research, development and advocacy.
- Working independently: you will be able to thrive in a working environment that lets you work independently and gives you space to make the role your own.

At Global Shield, you'll gain a range of new skills and experiences:

- Strong skillset around policy analysis: you will be able to analyze and develop policy proposals.
- Superb writing abilities: you will build your skills in writing for researchers, policy advocates and policymakers in a range of mediums.
- Influencing skills: you will build your skills in influencing policy communities in different political and cultural contexts.
- Strong network in the field: you will be able to build your personal and career profile in the field of existential and global catastrophic risk research and advocacy.

What are the working conditions

- Full-time position with an initial 1-year contract, with possibility of extension.
- Fully remote, welcoming applicants from various geographical locations, particularly the Global South.
- USD 65,000 - 90,000 annually, commensurate with experience and location. Benefits possible depending on location. Future pay promotions are possible.

What you need to do to apply

[Fill out this quick form](#). The form requires you to submit your resume or curriculum vitae (CV) and a one-page cover letter on your expertise and interest in the role. Shortlisted candidates may be asked to complete an additional writing sample in the course of the interview process.

Contact us

If you have any questions, please email Jared at [jared.brown \[@\] globalshieldpolicy.org](mailto:jared.brown@globalshieldpolicy.org) with the subject "Question: Senior Officer application"

